



## Wm. E. Hay Stettler Secondary Campus

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Principal: Norbert Baharally

email: nbaharally@clearview.ab.ca

January 19th, 2018

Dear Parent/Guardian of a Gr. 12 student  
RE: Graduation Ceremony Participation

In order to participate in the Wm. E. Hay Stettler Secondary Campus graduation, all of the following conditions apply:

- Student must be in full-time attendance at Wm. E. Hay Stettler Secondary Campus or Stettler Outreach School or Blended between the two schools (6 of 8 time blocks scheduled in the year or minimum of 3 of 4 time blocks in second semester, if the student is a new registrant in Semester 2)
- Completion of a minimum of 80 credits by end of semester 1 of your Grade 12 year.
- You must have completed CALM, your Math at the 20 level, your Science at the 20 level (basic requirement) and HCS 3000 by the end of semester 1 of your Grade 12 year.
- A second semester timetable at Wm. E. Hay Stettler Secondary Campus or Stettler Outreach School or Blended between the two schools that will potentially meet Alberta High School Diploma Graduation requirements.
- All grade 12 students will have to present their student portfolio as a graduation requirement of Wm. E. Hay Stettler Secondary Campus and Stettler Outreach School. Students must have an accumulated mark from Gr. 10, 11 and 12 of 60% **before** they can present.
- Participation in the graduation ceremony and Grand March is voluntary and considered to be an extracurricular activity. As such, any student under suspension from school at the time of the ceremony will not be allowed to participate.
- *Students enrolled in an **ADLC** course or doing a course at the **Stettler Outreach School** must have at least **50% of the course work handed in by the last school day in April.***
- *Students enrolled in **Work Experience** must have at least **50% of the required hours handed in to the office by the last school day in April.***
- *Students must be achieving at least **50% in all Diploma assessed courses by the last school day in April.***

If a student does not meet these requirements they may be removed from participating in the Graduation Ceremony. This **decision will be made by the Grad Ceremony committee and will be communicated in a timely manner (after the last school day in April) with the student and parents.**

Please discuss these requirements with your child to ensure that they will be eligible to participate in the graduation ceremony in May 2018. If you have any questions about your child's eligibility please contact the school at 403-742-3466 or Mr. Baharally [nbaharally@clearview.ab.ca](mailto:nbaharally@clearview.ab.ca) or Mrs. Enyedy at [denyedy@clearview.ab.ca](mailto:denyedy@clearview.ab.ca)

Sincerely;

Wm. E. Hay Stettler Secondary Campus Graduation Ceremony Committee  
Administration Team

### **Background Information**

In the spring of 2016, our staff at Wm. E. Hay Stettler Secondary Campus discussed Clearview School Division priorities. Priority Three is to **improve Grade 12 Diploma results**. We discussed a number of strategies to achieve this including implementing a Collaborative Response Model (<http://jigsawlearning.ca/>) and new Laggard Procedures for teachers to follow. Another area discussed related to our graduation ceremony, that we felt we could improve our diploma results was, addressing some of our policies around participation in the graduation ceremony.

All of the policies regarding graduation ceremony and requirements for an Alberta High School diploma can be found in the Sr. High School Handbook on our website;  
<http://wmehay.clearview.ab.ca/view.php?action=documents&id=375>

The policies regarding graduation ceremony were read verbatim from the handbook on the first day of school for all the Gr. 10's-12's by Mrs. Enyedy and all TA teachers went over them again in case there was any confusion amongst the students.

Process of Eligibility: As the students meet and comply with all of the graduation requirements, they will be placed on the Graduation Eligibility list. If a student does not meet all of the requirements by midterm of Semester 2, the student will not be eligible for our school's Graduation Ceremony.